

DEEPTHI. K

DOB:13/07/2002

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Bangalore- 560047

ACCOUNTING SKILLS

Journal entries
Balance sheet
Profit and loss
account

CERTIFICATE COURSES

- Digital marketing
- Group Discussion and Aptitude
- Corporate Etiquette

Objective

To work in an organization which provides me with ample opportunities to enhance my skills and knowledge along with contributing to the growth of the organisation.

Education

- **BALDWIN WOMEN'S METHODIST COLLEGE (2021-2023)**
Degree BBA • 89.03 %
- **BALDWIN WOMEN'S METHODIST COLLEGE (2020)**
2nd PUC CEBA • 71.33 %
- **HOLY CHRIST HIGH SCHOOL (2018)**
SSLC ♦ 75.36 %

TECHNICAL SKILLS & STRENGTHS

- Good in MS-Excel, MS-Word.
- Good Computer Operation Knowledge
- Good logical, analytical and problem-solving abilities
- Ability to multi-task and prioritize work.
- Commitment and Confidence.

Key skills and strengths

- Strong communication skills. Proficient in English, Hindi, Kannada, Telugu, &Tamil.
- Ability to identify and drive process improvements.
- Good logical, analytical and problem-solving abilities.
- Ability to multi-task and prioritize work.
- Good Accounting skills.
- Good Excel skills.